

## Loughborough Federation of Schools



### Kings Avenue Primary School Parents Pupils and Community Committee

#### Terms of Reference

##### Aim:

- To support the school governing board in fulfilling statutory duties
- To support the strategic role of the school governing board
- To provide a framework for the development of appropriate policies relating to the school's pupils, parents and wider community and to enable effective monitoring and evaluation of the school's achievements in these areas

##### Membership

A minimum of 6 governors including the Headteacher and or Head of School

##### Quorum

4 governors including the Headteacher or Head of School (2 non- staff).

##### Meetings

The committee will meet at least once a term prior to the main school governing board meeting and otherwise as required.

The committee will receive reports from the school in sufficient detail to undertake planning, monitoring and evaluation and thus to fulfil its strategic role. It will report emerging issues to and make recommendations to the school governing board.

##### Terms of reference

- To monitor and evaluate the race equality & equal opportunities policies relating to pupils, parents and the community, including SEN.
- To keep under review a behaviour policy and to monitor and evaluate its implementation.
- To monitor the effectiveness of the school's regular communication with parents and to ensure statutory reporting requirements to parents are met.
- To monitor the views of pupils and parents on the school, and to evaluate the ways in which the school responds to pupils' and parents' views.
- To consider ways in which home - school links can be further developed and improved and to make appropriate recommendations including the home-school agreement
- To develop and keep under review a policy on attendance and to monitor the implementation and outcomes of the policy

- To review at least annually the policy on community use of the school, and the school's partnership with community groups
- To establish a system of liaison with pupils' representatives (School Council), and with the Kings Avenue School Association (KASA).

Reviewed in September 2017

**Approved** \_\_\_\_\_

Signed: \_\_\_\_\_  
Chair of Committee

Date: \_\_\_\_\_